**Ecole PJ Parent Advisory Council General Meeting**

**Oct 15, 2014, PJ School Library**

**Minutes**

Present: Karen Saunders, Nicole Brown, Farzana Logan, Candice Novak, Helen Yeung, Kathryn Seely, Monica Crowe, Betty Sajjad, Genevieve Hassan, Eileen Huster, Monika Wilson, Connie Hart, Kyra Smiljanic, Mark Roozbahani, Ofelia Agafentsev, Victoria Mendes, Saiba Lalji, Juli Barbati, Kristin, Asrar Haghighi, Cindy Bronto, Annabel Pringle, Robin Eisler

1. **Call to Order**: Nicole called the meeting to order at 09:30
2. **Approval of Agenda:** 1st Kyra, 2nd Kristin, approved
3. **Approval of Minutes:** tabled to next meeting
4. **Treasurer’s Report**:

This will be Connie’s last report. Connie advised that the PAC is anticipating raising ~ $16,658 less income this year for various reasons (primarily less fun lunch income because of the late start to the school year). As a result, the PAC has decided to reduce classroom discretionary funds from $300 to $250 per teacher. Connie reminded all that we owe the WV School District some $27,000 to pay for last year's Microsoft Surface purchase and the installation of new swings in the playground. We will amend the reserve fund to reflect payment of that bill on the next treasurer's report.

**Motion:** transfer $1,700 from the technology reserve to fund the Safeteen program this year: 1st Kyra, 2nd Robin, approved.

**Motion:** PAC to approve a PJ KickStart Fund, which non-receiptable donations will help ensure that the PAC has money for all of the programs we enjoy: 1st Kristin, 2nd Annabel, approved.

Annabel advised thatthe Spirit wear fundraising campaign is organized and ready to get going, but will wish to solicit opinions on what we want to offer and what type of styling and design we would like. The committee will need a 2 week lead time. Kyra reminded everyone that our proposed new playground will be an ‘ecosystem’ of community and integrated learning. Kyra and Victoria are hoping to bring more people onto the team, which has been working hard for 3 years. We have the support of the Senior’s Centre, the Community Centre, who are willing to help. There are many roles to fill: sales, gardening, etc. Gary Cordis is supportive and wants to ensure that there will be a maintenance plan and kids are safe.

Info on website

5. **Principals report:** Chantal advised that Mme. Abrams has returned and new teacher Mme. Liu will stay and help out. Mme. Brummer is increasing her time to help in PE. All Clubs and Sports teams have begun. Teachers will soon be trained on surface laptops. Parent-teacher conferences will now be held on Nov 5/6 with early dismissal on the 5th. Email issues are ongoing and all parents are encouraged to check their ‘in box’ and ‘junk email’ and add Ecole Pauline Johnson to their contact/address book

6. Meeting adjourned: 1st, Nicole, 2nd Monika, approved

**Ecole PJ Parent Advisory Council Annual General Meeting**

**Oct 15, 2014, PJ School Library**

**Minutes**

1. Chair Remarks: Nicole thanked all parents and volunteers that helped out last year.

2. Approve Agenda: 1st Kyra, 2nd Saiba, approved

3. Approve Minutes: 1st Saiba, 2nd Connie, approved

4. Chair Report: Overview of 2013/14 School Year: Nicole reported that the gala was highly successful raising nearly $41,000. Congratulations to gala chairs Eileen and Jill. Mmes. Larouche and Gifford retired and were given a nice bottle of French red wine for their service. Nicole pointed out that we need to fill a spot for Chair because we cannot be recognized as a PAC without a Chair and a Treasurer. So keep in mind someone who may be a good candidate to fill the role.

5. Treasurer’s Report: - Mark requested to add a 2nd Assistant Treasurer to the roster

**Motion** to approve Financials: 1st Kristin, 2nd Annabel, approved

6. Elections:

Motion to approve the following individuals who have put their names forward to the PAC Board for 2014/15: 1st Connie, 2nd Eileen, approved

We also require new signing authorities to be established at the bank: new Chair, Mark, Monika, Lynn **Current roster:**

Secretary: Kathryn Seely

FIAC: Kathryn Seely

School Planning Council: Auriana Reznik, Emma Tucker, Karen Saunders

DPAC: Elizabeth Moore

Treasurer: Mark Roozbahani

AssistantTreasuerer: Lynn Mooney

Vice Chair: Monika Wilson

Chair:

Past Chair: Nicole Brown

Communications: Kristin Arar Haghighi, Eileen Huster

Kristin suggested keeping the same date every month for PAC meeting.

6. **Adjourn Meeting:** 1st Connie, 2nd Kyra, approved