

PAC General Meeting - Minutes

January 18, 2017

ATTENDEES

Chelsea Duhs, Bonnie Santas, Lisa Black, Charlotte Burns, Cindy Nairne, Julia Kutlubay, Saiba Lalji, Tara Zielinski, Eileen Huster, Hoda Seraji, Annabel Pringle, Mat Burke, Stephen Noon, Cst Jeff Wood, Cst Rob Brunt, Spenser Andres, Saghar Tofigh

CALL TO ORDER (Annabel P)

Meeting called to order at 7:09pm. Approved 1st by Lisa B, 2nd by Bonnie S. Annabel welcomed all in attendance.

APPROVAL OF AGENDA (Annabel P)

Approved 1st by Lisa B, 2nd by Bonnie S.

APPROVAL OF MINUTES NOVEMBER 23rd GENERAL PAC MEETING (Annabel P)

Approved 1st by Cindy N, 2nd by Charlotte B.

529 GARAGE (Cst Jeff Wood, Cst Rob Brunt, Spenser Andres)

Annabel welcomed Cst Wood, Cst Brunt and Spenser Andres to the meeting. Cst Wood is the PJ contact for Community Services and is the main contact person from the West Vancouver Police Department with Mme Zielinski. Cst Wood encouraged any parents with concerns about any issues to contact him directly. Cst Wood introduced Cst Brunt to present the new bike theft, app based, initiative - 529 Garage.

- West Vancouver is set to become part of the 529 system - bike thefts are on the rise [\$500M in bike thefts in North America annually] and there was a need for a new system to help manage the reporting, identification and recovery of stolen bikes
- Rob was charged with implementing the new system and looked to other communities for potential solutions
- San Francisco had the best system - this system was created by the inventor of the X-Box
- Under the new system bikes are registered and a shield is added to the bike as a security tag with a unique identification code which enables the community to assist in recovery of stolen bikes thereby matching the work of the police

- The Vancouver based team would like to do a bike registration program and bike security information session at the school to assist with education of our students
- PJ has been selected at the pilot school for the district
- This program received overwhelming support from the PAC
- Tara Z thanked the Constables and Spenser for coming to the meeting and added that she will communicate information to the school community

SANTA'S WORKSHOP (Annabel P)

- Annabel thanked Charlotte B and Meyrick J for their efforts in organising last year's Santa's Workshop

FUN LUNCH FEEDBACK (Annabel P)

- Annabel shared the results from the recent Fun Lunch Survey set out to the school community
- 41% of families responded to the survey (122 out of 295)
- Ordering frequency:
 - 41% of children are ordering Fun Lunch 2 or 3 days per week
 - 39% do not order
 - 20% order 1 day
- Pricing:
 - 58% prices are expensive for some items
 - 13% pricing is perfect for a school fundraiser
 - 32% generally well priced
 - 16% too expensive for portion size
- Parents not ordering:
 - 10% fussy eaters/allergies
 - 26% child doesn't like menu choices
 - 42% too expensive and not good value for money
 - 22% other reason
- Other reasons for not ordering (22%)
 - 54% poor quality/not healthy
 - 21% rather bring similar food from home
 - 4% diet
 - 21% not enough food in a portion
- Menu suggestions to add:
 - 17% fruit and vegetables
 - 7% soup
 - 7% curry
 - 7% more sushi

- 5% more variety
- 5% Subway
- 5% less sugar
- 5% more kebabs
- 14% negative comments
- 7% thank you
- Food for Kids (the supplier) is proud of their quality of food and as part of a sharing of information initiative, Michelle will be invited to the next PAC meeting (22 February) to show parents a selection of food and discuss the menu
- PAC's aim is to increase revenue as this is a major fundraiser and we would like to see more families ordering
- A lively discussion ensued around the pros and cons of adding menu items or lowering the price of items
- It was agreed that the pricing would remain unchanged but that more menu items would be added with a review to happen in the spring
- A backpack flyer will also be prepared to communicate the above to parents

GALA (Annabel P)

- Annabel communicated the need to raise \$30,000 from the Gala as this is the PAC's largest fundraiser of the year
- Currently there is no chairperson or committee in place to run the Gala
- Annabel met with an event planner / project manager to assist with running the Gala (cost \$3,000)
- Saghar offered to assist with a project timeline
- A letter will be sent to the school community outlining the importance of the Gala and how it assists in funding various activities for the children throughout the year. In this letter will be a call for volunteers, the various roles needed to be filled and an altered proposal on how the event will run
- A signup sheet will be on the PAC Noticeboard

PRINCIPAL'S REPORT (Tara Z)

TRAFFIC SAFETY

- There is ongoing discussions surrounding traffic safety in our community
- Flag crossings were installed early January however no communication was sent to the school prior to the installation. The flags were subsequently removed as an education process needs to be implemented with the children on how to appropriately use these new crosswalks
- There is a meeting next week between the School District, West Vancouver Police, West Vancouver District and parents to discuss traffic safety. Everyone is encouraged to attend

- Stephen offered to monitor drop-off between 8.15-8.50 some mornings. Tara Z to organise with Stephen on the days he is available

NEW INFORMATION TO SHARE/REMINDERS

- La Fete d’Hiver - children are to bring their own helmets (bike helmets are OK) and are encouraged to bring their own skates to maximize the time on the ice. The Crêpe day will go ahead as per previous years with the District Leadership Team also to be invited
- Sentinel Visit for Grade 7s (January 25th) - session to help answer questions of students

PARENT AND STUDENT EDUCATION SESSIONS TO NOTE

- Body Science/Saleema Noon
 - Booked for May 1 and 2
 - Parent Session May 1 at 9:00am (Library)
- Jesse Miller – Mediated Reality (parents, students)
 - March 28th (6:30-7:30PM session for parents)
 - March 29th for Grades 3-7 (TBD)

AIR AWARE ENVIRONMENT

- At the latest Safety Meeting it was agreed that PJ would become a Scent Aware school. Communications have been sent to parents via the e-bulletin

LFI - NEW FORMAT FOR PROMOTION

- February 1st, 6:30-7:30pm, snacks and a tour
- Numbers are high for next school year with room for growth, however this affects Sentinel as a feeder school
- Children in the current LFI program will share information about the program
- PAC information for new parents will be communicated to encourage community involvement
- LFI Grade 7 Parents to share information about their experiences to new families
- Annabel P to liaise with Tara Z

EXCITING VISITORS TO PJ

- Evergreen Conference Tour - 55 participants from all over the world will come to PJ for a school tour
 - April 19th 12:50-1:30pm
- Lieutenant Governor, Honourable Judith Guichon
 - February 23rd 10:00-11:00am. Formal agenda
 - Visiting PJ as part of Canada’s 150 Birthday Celebrations

- Grade 7s will speak on the topic of “What does it mean to be in immersion”
- Kindergarten students will offer a gift of a PJ umbrella and First Nations book

INTERMEDIATE PERFORMANCE

- June 1st and 2nd (2 performances) as part of the official PJ Community Park opening
- 1:00-2:00pm
- Utilizing the garden/playground - TBD

UPCOMING EVENTS (Annabel P)

Annabel advised on the following upcoming events:

- Kindergarten /Grade 1 Coffee Social: 8.45am-9.45am Wednesday 25 January in the Library. Several PAC members advised that they will be attending this event to share information about the PAC to new families. Tara Z will be offering a tour of the school.
- Valentine’s Day Dance: \$10 entry, pizza and DJ included. Beverages and some other small treats will be available for purchase.
- Grade 7 Fundraising: further information upcoming. Funds to be raised for the Quebec trip
- PJ Community Park Official Opening: 2 June, family BBQ will be held after school. More details to come

TREASURER’S REPORT (Lisa B)

Lisa presented the PAC Budget versus Actual report as of January 12th.

- Fundraising income: reliant on a successful Gala (\$30,000), Spirit Wear up \$1,500 compared to budget
- Other income: \$1,700 up over budget
- Capital expenditures: \$8711.73 (compared to a budget of \$0) - these items were all approved at previous PAC meetings or are actual expenditure on items approved from last year (eg water fountains, website, tables in library)
- St John’s Ambulance: \$1060 over budget due to revised pricing from a new vendor
- Lisa advised that the finances are in good shape however the year hinges on the Gala as previously mentioned

ANY OTHER BUSINESS (Annabel P)

- Movie Night: Saghar asked why Movie Night is not scheduled more regularly. Unfortunately this event relies on volunteers (who are usually the same people at every event) and it also needs staff in attendance

- Gelato: after school sales to start in summer in the under-cover area as this was popular with the children last year
- Mat B spoke of the virtual field trip initiative however we are still in need of 30 old android phones. In the next communication it was suggested that we offer to wipe the phones to protect people's privacy. The request will be rewritten and will also specify the types of phones needed.

ADJOURNMENT (Annabel P)

Meeting Closed at 9:05pm.

Approved 1st by Lisa B, 2nd by Mat B.