

# PAC General Meeting - Minutes

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**October 18, 2017**

## ATTENDEES

Annabel Pringle, Chelsea Duhs, Lisa Black, Julia Kutlubay, Tania Pan, Linda Gour, Dagmar Meachem, Kate Pratt, Masoud Majlesi, Azita Nikbakhtan, Michael Sutcliffe, Saiba Lalji, Maryann Firouzabadi, Deanna McDonald, Charlotte Burns, Lisa Lau, Steph LeComte, Zoe Mackenzie, Mat Burke, Michelle Ross, Kenji Tachibana

## CALL TO ORDER (Charlotte B)

Meeting called to order at 9:00am. Approved 1st by Lisa B, 2nd by Lindar G. Charlotte welcomed all in attendance.

## APPROVAL OF AGENDA (Charlotte B)

Approved 1st by Lisa B, 2nd by Linda G.

## APPROVAL OF MINUTES (Charlotte B)

Approved 1st by Steph LC, 2nd by Julia K.

## PRINCIPAL'S REPORT (read by Charlotte B)

### FSA UPDATE

- The Grades 4 and 7 students are working very hard. The newly formatted and changed timelines of the FSAs have meant that these assessments are quite challenging this year, especially for the Grade 4s, as students have had close to zero hours of instruction in English to date and are writing the exams in English.
- Tara has connected with the Ministry of Ed on rationale for this and is working closely with the teachers to ensure students are feeling capable and fully supported and celebrated.

### HUMANONICS BANK ACCOUNT

- Coast Capital is hosting a great economics learning opportunity for 11 and 12 year olds. They set up a bank account and get preferred interest rates but also bonuses for keeping their money in the bank etc.

- Each child registered gets \$125 if they deposit \$500 and keep it in the bank for a chunk of time.
- The credit unions offer it as a way to teach kids re: money etc. You can find out about it on the Coast Capital website or Prospera.
- Great way for families to start the conversation!

## **PRO-D & COHO GRANT UPDATE**

Staff will attend Provincial workshops with colleagues from all over BC this Friday, and will be working closely with the Coho Society and their staff on Monday to learn more about our outdoor wetlands area and its links to student learning, assessment and the new Science Big Idea.

## **WHAT DO YOU WANT TO KNOW & LEARN**

Tara is wondering if parents have any questions or wonderings about anything school-related or related to the district 3 Pillars (digital access, self-reg, inquiry). Is there an appetite for any Parent -Ed sessions?

- Annabel suggested a general information session surrounding the 3 Pillars and what it means for the children
- It was suggested that a website link or information piece be included in the E-Bulletin to start the conversation/education of parents
- Dagmar, a Kindergarten parent, introduced herself as emotional intelligence educator for children and indicated her interest in speaking at an educational event for parents

## **FUNDRAISING RATIONALES & PROCESSES**

Students, PAC and Grade 7 fundraising efforts are all being managed in collaboration with Tara so that everyone is honoured and so that parents, at the same time, are not being bombarded with too much at any time. Any questions can be directed to Charlotte (PAC) or Tara (general, overall).

## **UPCOMING DATES & EXCITING EVENTS TO NOTE**

Upcoming dates and exciting events to note (please read through the e-bulletin and PJ online calendar).

Please remember in particular:

- Early Release tomorrow (Thursday) at 1:15pm
- No School for students Friday or Monday

## **TREASURER'S REPORT (Lisa B)**

Lisa commented on the following items highlighted in the budget:

- The first Movie Night of the school year was a big success raising \$898. All noted the need for an earlier set up time to get ahead with food (particularly popcorn) orders.

- Student Supplies - 230 orders with \$5 per order going to PAC fundraising
  - This year's orders raised more than last year due to the bulk order levy
  - All parents should be encouraged to order their school supplies through the school as the teachers appreciate all students having the same supplies and it is an excellent fundraiser for the PAC

Lisa posed the motion to approve the budget of \$45,250 expenditure versus \$40,710 in earning. This budget was presented at the PAC AGM in September. Unanimously approved with Michael abstaining from voting. After reading a copy of the budget as presented Michael gave his vote in favour.

Motion carried.

## **PROPOSALS FOR POSSIBLE PAC FUNDS EXPENDITURES (Lisa B)**

None received at the meeting. This invitation to the school community to suggest ideas for expenditure items is always open. Please submit any suggestions to Lisa or Charlotte.

## **VOTING IN OF ASSISTANT TREASURERS (Charlotte B)**

- Kenji was introduced to all present at the meeting. He is an accountant who has offered to assist Lisa B with Quickbooks
- Rosalia has also offered to assist with keeping track of discretionary expenditure and cheque writing
- Motion to vote in Kenji and Rosalia to the PAC as Assistant Treasurers was unanimously approved with a big thank you extended to them for coming forward to assist Lisa with the PAC books

## **FUND THE NEED UPDATE (Annabel P/Lisa B)**

- The success of the Fund the Need campaign, which raised \$18,000 from our generous school community, was reiterated at the meeting. Last year this campaign identified specific needs and parents were invited to contribute any amount towards supporting items that interested them and their children.
- The generous donations received have purchased the following:
  - \$6,440 New iPads
  - \$3,211 Line painting on the playground, handball courts, spiral maze, etc.
  - \$2,560 Classroom discretionary funds
  - \$888 New classroom carpets
  - \$440 Teacher's 'Wish List'
  - \$250 Musical equipment

- \$210 Staff Appreciation Lunch, June 2016; and partial funding of the Staff “Welcome to PJ” dinner on Curriculum Night
- We still have a further \$4,811 which has been donated for expenditures in the areas of library, athletics, emergency preparedness and musical equipment. PAC is in the midst of discussions with the school’s administration and teachers and we look forward to making these purchases soon.
- Charlotte and Annabel thanked all present for their attendance at this PAC meeting and hope that we see everyone again at future meetings particularly to make suggestions on future spending, identify new initiatives, fundraising ideas, and simply just support our school and meet fellow parents.

## **PAC EVENTS PLANNING (Charlotte B)**

### **NOVEMBER DISCO**

- Steph and Boni are leading with Rosalia also offering to help
- Steph will be leading the ticket sales
- This year’s event will be an Hawaiian Theme
- Drop off rules:
  - 25 chaperons needed to monitor the doors and small outdoor “cool-off” area
  - Sign-up sheet to be prepared
  - Must be adult chaperons (sorry, no teenagers wanting volunteer hours unfortunately)
- Annabel and Julia will be selling tickets, need to ask permission to set up a table after school
- \$10 per ticket
- Maximum 200 tickets
- 5pm-7pm - all students welcome (sorry, PJ students only)

### **SANTA’S WORKSHOP**

- Kate, Dagmar and Lisa L are going to lead Santa’s Workshop. Thank you ladies!
- Donations will be collected during November on the mornings of 6th, 20th and 27th
- During December donations will be collected every day
- Charlotte encouraged everyone to start looking around their homes for items to donate
- Claire to do a similar signup sheet for volunteers. This year the responsibilities will be split by grades/divisions
- Volunteer leaders are needed and also volunteers to assist with various duties - all will be highlighted on the signup sheet
- The window in the hallway requires decoration - volunteer needed
- Lots of decorative items are stored in the batcave, so there is no need to budget for any additional

- Every year there is a huge need for gift bags, tape and moving boxes. Charlotte asked all to keep this in mind when dropping off their donations!
- Julia to prepare an e-mail for class parents to send out to communicate to all families, particularly those new to the school, the history behind Santa's Workshop, what it means to the children and how everyone can help
- Dagmar and Tania P volunteered to make a gingerbread house. Thank you ladies!

## **MOVIE NIGHTS**

- Charlotte thanked the Grade 4/5 Divisions for hosting a very successful Movie Night.
- Azita is leading movie nights in the future
- It was suggested that in addition to hot dogs that we add a vegetarian option (cooked separately), and other healthy options

## **OTHER**

- None.

## **TRAFFIC SAFETY (Charlotte B)**

- Carlos, a North Vancouver Police Officer, is heading the traffic safety committee
- There are huge concerns from the community around unsafe driving practices from parents and non-parents including dropping off in the middle of the road, congestion on Jefferson Avenue, distracted driving, speeds of greater than 30km/h between the hours of 8am-5pm, blocking driveways, stopping in the middle of the road, not stopping at the 4-way intersection etc
- Deanna is the DPAC representative for traffic safety and mentioned that the process is ongoing and the the district is looking at speed bump rules and regulations which are changing
- One potential solution is adding another drop zone on 22nd Street
- A concerned was raised that the PJ Kids Club and PJ Preschool parents are parking in the school parking lot. Charlotte will communicate this concern with Tara to ensure that all users of the school property are aware of the traffic regulations
- A suggestion was made to start a "car service", run by Grade 7s, as is seen at other schools in the district to ease the flow of traffic in the drop zones and allowing parents of smaller children to use the drop off service rather than parking and walking their children into the school grounds. Charlotte to communicate this idea with Tara
- Deanna commented that a map has been completed regarding traffic in school zones within the district and will pass on the website link so it can be shared on the PAC website
- Charlotte to ask Carlos if his e-mail/contact details can be added to the PAC website for parents to contact him about traffic safety

## **BUSINESS ARISING FROM MINUTES (Charlotte B)**

None.

### **ANY OTHER BUSINESS (Charlotte B)**

None.

### **ADJOURNMENT (Charlotte B)**

Meeting Closed at 10:05am.

Approved 1st by Linda G, 2nd by Steph LC.