

PAC General Meeting - Minutes

January 16, 2019

ATTENDEES

Tara Zielinski, Monique Schelle, Azita Nikbakhtan, Annabel Pringle, Steph LeComte, Chelsea Duhs, Lisa Black, Charlotte Burns, Michelle Ross, Tania Pan, Sogo Sheikhabavi, Candice Shier, Gustavo Rodriguez, Leila Tavakoli, Saiko Tachibana, Cindy Nairne, Julia Kutlubay, Afsoon Shahravvy, Saiba Lalji, Arissa Mehta, Lisa Romero

1. CALL TO ORDER-Lisa B.

Meeting called to order at 9:05am by Lisa Black

1st Monique S., 2nd. Charlotte B.

2. APPROVAL OF AGENDA-Lisa B.

1st Annabel Pringle , 2nd Cindy N.. Approved.

3. APPROVAL OF MINUTES OF November 28, 2018 -Lisa B

1st Cindy N. 2nd Charlotte B. Approved.

4. BUSINESS ARISING FROM MINUTES-Chelsea D.

None.

5. PRINCIPAL'S REPORT-Tara Z

FESL- Framework for Enhancing Student Learning

Tara welcomed everyone for coming and relayed excitement about the new year and upcoming events. She explained that the FESL were in Year 3- our school goal is based around Literacy. Data has been collected in the past by the Grade 4 and 7s, this year's data gathering survey will be done by the Grade 3 and 6s. Tara will be working with the Grade 3s and Kristen will work with the 6s. A sample survey that will be given out to parents was given to each attendee to look over. The surveys are to be filled out and return to the office. The FESL-Literacy survey given to attendees was focused on Reading- what type, why? Writing - language, topics and why? The survey has a section for comments and questions.

GOAL SETTING CONFERENCES

The Goal Setting Conferences is in its 2nd year, Tara reminded everyone that children DO attend with parents. Teachers have been working closely with their students on this topic:

- What is a goal?
- How to achieve a goal?
- Purpose and process

Tara has sent out parent tips in a recent attachment to parents about the importance of goal setting big or small to create the sense of accomplishment. At school the children develop their goals with the teacher and share their goals at home discussing with parents. Following this, at conferences with the student, parent and teacher they will set the direction of learning for the year and beyond. This new format of meeting, comparing to the Student-led Conference, research has shown its more effective and improves student outcomes. Lisa B. mention this format is more effective with her children, the process was very useful and is also a good habit to have. Sign up for the 10 minute spots are open Jan.15th-22nd. The meetings will be held Jan.23rd(early dismissal-1:30)- 24th(regular dismissal).

ARTIST IN RESIDENCE

Tara has continued to work closely with Carolynn Elliot to devise a streamlined and effective plan for the Arts Education and the final art installments for our Learning Commons. Since November the students have been in the creative process with drawing and poems interwoven to complete the 4 final paintings. The unused paint was returned and moneys were collected back from that. Mme Elliot is working on a deal with a local framing shop for the 4 pieces.

INTERMEDIATE SCHOOL MUSICAL

Excitement around the musical is gathering speed, Susan Piercy (a past PJ parent) is heading the process with the help of teachers. 46 Students who are directly involved have started the process of bi-weekly rehearsals. Parent volunteers are requested. Chelsea D. mentioned that having Susan at a meeting maybe helpful in this area. Sentinel Secondary School has also chosen the same musical- ideas of sharing the costumes and props was brought to the table by Victoria M., Tara mentioned that they would consider this but would like to see what our community can do first. Volunteers for many parts of the production are needed. The musical will take place at the Kay Meek Centre although they have some of their in house production (lighting, sound, backstage) people, there is need for a parent lead to help students who/will have volunteered for those positions. Set Construction, Props, Costuming and make-up will also need to be filled. Thoughts were brought up by Annabel P. that some students possibly from the Sentinel show may like to gain some volunteer hours by helping with ours. Victoria M. mentions the bridging between students may be helpful for later school interaction. Tara will send email about volunteering needs to parents. Tickets, programs and ticket sales will be made in the guidelines of the copyright of the musical. Funds from tickets will go to production costs and Fine Arts programs in the school. PAC will facilitate this and will start the volunteer drive as well . Fundraising with the production was discussed between Tara and Susan ideas included -donation booth, photography of cast, photography with the cast (the stars) and parents. After the production, select songs and cast members will carry on with the production by acting/singing at the local Senior Centers. Cindy N. mentions the excitement around the Musical that she has seen in the kids.

SLEEPWEEK

The past e-bulletin has a link to a flyer regarding sleep health and more information will be sent out regarding this important topic. Schools will participate in a week long education about sleep health and

well-being. Impacts in childhood development, social emotional regulation will be discussed at a presentation at the Kay Meek Centre Wednesday, Feb. 27th at 7pm. Tara mentioned the speakers/experts including Dr. Mark Lysyshyn are very informative. The school may have a Pajama day that will be in keeping with the spirit of the week.

FEEDBACK

Tara asked the table on feedback for the recent student photos. The decision was made to switch companies. Many parents gave feedback including on the quality both good and bad, the backgrounds, better timing (earlier in the day was brought up by Steph L.) and cropping. Tara thanked everyone for the helpful feedback.

6. TREASURER'S REPORT- Saiko T.

BUDGET REVIEW

Saiko T. presented the budget on behalf of the Treasury team. The Profit and Loss handout sheets were available for attendees to view.

- Saiko thanked Daniela for the Art Card Project that earned over \$1,280 which was over 250% of the target.
- Fun Lunch orders are still under as it has only achieved 13% of the annual budget so far. The Fun Lunch survey hopefully will shed light on this. The upcoming Kindergarten ordering will hopefully boost numbers.
- Thanks to Jenny and Azita Santa's Workshop earned over \$2,600. Half of the earning is going to the international charitable organization CHERUBS, which supports babies who have diaphragm birth defect.
- Thanks to Daniela and Victoria, we raised over \$3,000 from the Purdy's Chocolate Fundraising. A deposit of \$3,050 was made last week, bonus money is coming this month.
- Cheque for the Quebec trip has been written for the planned amount of \$12,000.
- Gelato monthly achieved over 65% of its annual target.

Further discussion was continued about Fun Lunch ordering difficulties Cindy N. mentioned her trouble with the program and would hope to see the menu before logging in.

7. PAC EVENTS AND DATES-Chelsea D, Lisa B

Azita N. mentioned the lost movie disc from the last Movie Night and that a volunteer should be tasked to be responsible for the collection of the discs on upcoming Movie Nights. Lisa B. recommended that Azita could choose that volunteer for the future nights.

Excitement was expressed about the two parent led events at the school celebrating the upcoming Lunar New Year and Norouz.

Lunar New Year celebration will be held at the school Feb. 5th and Norouz will be held on March 7th. Lisa B. wanted it noted that any donations must be recorded and accounted for by PAC Treasurers, as per the new by-laws voted on in October. Sharing of this information will be required for future planning for similar events. Any donations made to the PAC for these events will be allotted to the specific events.

Movie Night is hosted by the Grade 1 class- volunteers are needed, they can be from any Grade.

Bonhomme skate forms are out and volunteers are needed for that event. Discussion on the proper helmets was addressed. They cannot be bike helmets and parents must wear helmets as well. Questions about ski helmets or hockey helmets was to be asked for confirmation.

Crepe Luncheon Jan.29th - Google sign up for volunteers is now in the e-bulletin. Many parents are needed to help at this event, including making the crepes. The recipe has been placed in the e-bulletin link as well. A easy crepe making machine was talked about for its usefulness in making many crepes.

Babysitting course May 17th (Pro-D Day) - to be held at the school for ages 11-15. The Home Alone course for 9-13 is also being offered. More information will follow.

8. OTHER BUSINESS-Lisa B.

The low Fun Lunch numbers were addressed by Lisa B. as well as the concern about the lack of a volunteer to replace Hoda who has run the program for many years and will not be at the school next year. Other companies are currently being looked at to offer the program in the future. A few companies have been reluctant to take on such a big order on a full time basis.

A Fun Lunch Survey was sent out to gather information on the numbers of people using or not using the program and why?

Fun Lunch Survey (of the 24 respondents)

- ¼ use it 3 days week for convenience.
- ¼ once a week mainly for a treat.
- ¼ not using program.
- Older grades seem to be the main group using the program. Some classes only have one student ordering - example Grade 1.
- 52% just purchase a 'main' and 47% get both a 'main' and a drink and treat.
- Comments why they use the program- its a fundraiser, convenient, my kids like it, trying new things.
- Comments why they are not using the program-confusing set up, fussy eaters, expensive

Lisa B. spoke about hosting a 'How to order' tutorial. Thoughts about posting the menus on the PAC website was suggested. Victoria M. added thoughts on having a YouTube video on How to Order. Also brought up by parents was the 'choice of language' could help. Annabel suggested the idea of creating a team. Lisa B. mentioned that the challenge is that a full commitment is needed for fun lunch all three days. We can't risk not having a volunteer on day. In the past Hoda would have a volunteer drop out day of which creates a problem for the administration staff. The program may have a boost as the 3 Kindergarten classes can now order. Ideas of picking less options and reducing the days to 2 days instead of 3 could increase numbers. More discussion will be needed in the future to work on the Fun Lunch Program.

9. VOLUNTEER CALL-Lisa R.

Voyageur Crepe Luncheon is a big event that requires a lot of volunteers. Serving, set up, crepe making and heating. The Google sign up sheet still needs many volunteers. Reminder to bring your own plate and cutlery is required.

10. QUESTIONS/ COMMENTS -Chelsea D.

Questions about the number of students using the 'phone lockers'. Tara explained that anxiety levels are way down and also phone usage is down as well. Many students are adapting to the rules on phone usage in school. Did the Grade 4-5 classes have lockers was asked and answered that yes they do.

11. ADJOURNMENT- Chelsea D.

1st Charlotte B., 2nd. Monique S. Meeting Closed at 10:00am.

12. GUEST SPEAKER

Lindsay MacDonald from Vancouver Coastal Health gave an extremely informative presentation to the group about Vaping. We thank Lindsay for her time.