

PAC Meeting Minutes

Date: October 1, 2025

Location: Pauline Johnson, Library

Chair: Melissa Gardinetti

Principal: Mme. Robyn Evans

1. Approval of Agenda & Previous Minutes

- Motion to adopt agenda: Anna (1st), Bartek (2nd). Carried.
- Motion to adopt minutes from June AGM: Barry presented. Approved as distributed.

2. Bylaw Amendments

- Article 4.3 vs. 7.1 Conflict: Clarified executive terms to begin immediately following AGM election.
- Motion: Asal (1st), Samar (2nd). Carried.
- Article 9.5 (Communications Coordinator):
- Revised duties:
- Advise members of PAC meetings via e-bulletin.
- Keep members informed via social media (approved by Principal).
- Remove outdated duties (liaison with room parents, signage).
- Add: provide social media guidance.
- Motion carried Anna (1st), Kelly (2nd). Carried.

3. Financial Report – Bartek (Past Treasurer)

- Revenue Sources:
- Fun Lunch markup: ~\$10,000 annually (\$3,000/day depending on schedule).
- BC Gaming Grant: ~\$8,000.
- Total annual revenue: ~\$33–40k.
- Reserves: ~\$200k pre-COVID, now ~\$90k (operating + gaming + GIC).
- Budgeting Approach: Run intentional deficits to fund projects.
- Recent Capital Projects (~\$75k): gym floor refinishing, AV equipment, playground upgrades, centennial events.
- Current Outlook:
- Annual spend: ~\$40k.
- Current reserves sustainable for 3–4 years without new fundraising.
- Need to increase fundraising/volunteer base to maintain programs.

4. Principal's Update – Mme. Robyn Evans

- Introduced self and family; expressed gratitude for warm welcome.
- Shared highlights from September: Terry Fox Run, cross-country, Orange Shirt Day, staff professional development.
- Upcoming: Parent-Teacher Conferences (Grades 1–7), Oct. [insert dates].
- Call for more class parents in several divisions.

- Childcare Centre Update: Modular building installed August 2025. Completion and landscaping ongoing; opening expected late 2025/early 2026. Trustee Nicole Brown to present more at November PAC meeting.
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5. Volunteerism & Fundraising

- Launch of “Pitch In or Chip In” program:
 - Parents can contribute through volunteering (10+ hrs/year) or direct donations via Munch-a-Lunch.
 - Aim: build volunteer pool first, supplement with donations if needed.
 - Not mandatory — contributions of any amount or time appreciated.
 - Upcoming events:
 - Danse Des Monstres (October).
 - Family Bingo Night (new initiative).
 - Discussion: direct donations vs. fundraising events; clarified that tax receipts only possible through school board for specific capital projects.
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6. Outgoing Chair Remarks – Barry

- Recognized decline in volunteerism (approx. 20–50 parents consistently involved out of 800+).
 - Stressed importance of participation — either time or money.
 - Noted shift to “less is more” approach for PAC events (fewer events, higher quality).
 - Clarified PAC budget is separate from school’s Ministry funds; all expenditures are transparent and parent-approved.
 - Highlighted charitable contributions (e.g., Santa’s Workshop, Christmas Tree initiatives).
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7. Adjournment

- Meeting concluded with thanks to participants.
- Wine & cheese social followed.