

ÉCOLE PAULINE JOHNSON PARENT ADVISORY COUNCIL

Meeting Minutes

May 14th, 2026 6:00- 7:00pm

Location: Virtual

<https://teams.microsoft.com/meet/29333966277941?p=zeYuYN6jmtNWyWf9zj>

Attendee: Mme. Evans, Melissa, Cathy, Jessica Oakes, Verena, Laureline, Ameer Chande, Maci GH

1. **Welcome and call to order:** Melissa

2. **Fundraising 2025-26:** Melissa

- Fun lunch: expected revenue \$12,000 increased effort from 3 to 5 days started January 2026
- Gelato \$2,000
- Movie Night \$2,700. (planning for winter and spring next year)
- Spirit Wear \$300 and Vintage Spirit wear sale \$400
- Santa's workshop \$2,300
- Card project \$1,400
- Baby sitting & Stay Safe \$0
- Pitch in or Chip in \$1,500
- Bingo \$310
- Total projected revenue \$14,000, Actual revenue \$22,900
- Expenses Projected \$41,000, Actual \$33,500. Savings from Traffic & Safety \$1,000, Evergreen Fund (tech) \$5000, Community events \$1,500

3. **Proposed Spending:** Melissa

- Admin expense Total \$2,000
 - i. Emergency Bins \$500
 - ii. Staff Appreciation \$1,000 towards spirit wear for teachers and staff
 - iii. Software Fees \$500
- School expenses Total \$15,250
 - i. Cultural Events \$1,500
 - ii. Arts & Athletics \$9,000
 - iii. Gardening \$1,000
 - iv. Educational Speakers \$1,500 towards students instead of PAC meeting guests

- v. Parents social \$700
- vi. Grade 7s graduation \$1,200
- vii. First aid \$0
- viii. Dundarave Christmas Tree \$350
- Principal's Budget Total \$12,900
 - i. Class funds (\$350 x 16 divisions) \$5,600
 - ii. Field Trip Funds \$5,100
 - iii. Principals Funds \$1,000
 - iv. Curricular Supports \$1,200
- Other expenses Total \$3,000
 - i. Contingency \$2,000
 - ii. Grade 12 Scholarship for PJ Alumni \$1,000

4. Fundraising effort and Events for next year: Melissa

- Wine and cheese event
- Family dance featuring square/line dancing
- Welcome coffee combined with spirit wear sale for new families Sept 8, 26 TBC
- Halloween dance
- Six PAC meetings and AGM dates — TBD
- Three gardening/park events planned for October, May, and June
- Fun Lunch to continue five days per week
- Additional Movie Nights planned
- Stay Safe event in October during Pro-D day pending approval from Mme. Evans
- Cultural celebrations:
 - Lunar New Year
 - Nowruz
 - Crêpe Day
- Staff Appreciation Day
- Sports Day
- Year-end fair potentially returning every two years

5. Volunteer opportunities: Melissa

Please visit <https://www.ecoleppac.com/volunteer/>

PAC Executive team member needed for next school year

- i. 4 Event Coordinators (2 positions filled)
- ii. Communication Lead. Attends monthly meetings, generates E Bulletin and maintains website

6. Principle's report: Mme. Evans

- Reviewed draft for 2026-27 School calendar, approval pending
- Shifting to Bring-your-own-devices to school for Grade 4-7. Recommending

Chromebook would be around \$300 each and should last 4 years.

- Questions and comments

7. **Questions and comments:** Melissa

8. **Adjournment:** Melissa

Next PJ Parents Meeting: June 11th 2026 AGM Venue TBD 6-8pm